



SIMPLY MORE  
**PASADENA**

## Client Services

The Client Services team at the Pasadena Convention & Visitors Bureau is pleased to offer a wide selection of services to assist in making your event a success.

- **VisionNet** – An online resource connecting the meeting planner with all relevant photos, templates, descriptions, maps and itineraries. Access to password protected media content on [www.visitpasadena.com](http://www.visitpasadena.com).
- **Publicity** – News release regarding your event can be provided to local news media.
- **Registration and Hospitality Personnel** – Experienced staff to assist you with your convention needs. Advance reservation required.
- **VIP Amenities** – In-room amenity to key executive(s) responsible for your event.
- **Letter of Invitation** – An official invitation or welcome letter for your event from an elected official can be provided.
- **Promotional Materials** – Brochures, customized guides, maps and information for local sites and attractions.
- **Program Consultation** – Tours, transportation, spousal programs, group events, unique venues; we offer information and referrals for every aspect of your event.
- **Housing** – Experience the latest hotel reservation technology powered by Passkey. Allowing you to manage hotel reservations online in a secure environment, while providing access to real-time reports.

For detailed information on these and other services provided, please visit [pasadenameetings.com](http://pasadenameetings.com), email us at [clientservices@pasadenameetings.com](mailto:clientservices@pasadenameetings.com), or call at 800-307-7977.

Thank you for selecting Pasadena!